

Department of the Army
Headquarters, U.S. Army
Industrial Operations Command
Rock Island, IL 61299-6000

*IOC Suppl 1 to AR 380-67

7 Jun 96

Security

PERSONNEL SECURITY PROGRAM

Applicability. This supplement applies to all HQ, IOC elements and subordinate installations.

Decentralized printing. We authorize all IOC installations to reproduce this supplement locally.


Supplementation. We permit further supplementation of AR 380-67 but require prior approval through Commander, IOC, ATTN: AMSIO-DMP, Rock Island, IL 61299-6000, to Commander, AMC, ATTN: AMXMI-IS. Furnish a copy of each approved supplement to Commander, AMC, ATTN: AMXMI-IS, and AMC Security Support Detachment (SSD), ATTN: AMXMI-SD, Ft. Gillem.

Suggested improvements. The proponent of this supplement is the IOC Provost Marshal & Intelligence Division of the Deputy Chief of Staff for Industrial Risk Management. We invite users to send comments and suggested improvements to Commander, IOC, ATTN: AMSIO-DMP, Rock Island, IL 61299-6000.

Distribution. We distribute this supplement IAW requirements submitted by IOC organizations (stocked/issued by Rock Island Arsenal, ATTN: SAI-PSP).

FOR THE COMMANDER:

Official:


WALTER T. SIMMONS
Deputy Chief of Staff for
Industrial Risk Management

HQ, IOC supplements AR 380-67, 9 Sep 88, as follows:

Page 6, paragraph 1-200, Purpose. Add subparagraph d.

d. This supplement prescribes policies and procedures for the administration of the U.S. Army Industrial Operations Command (IOC) Personnel Security Program.

Page 6, paragraph 1-201, Applicability. Add subparagraph g.

g. This supplement applies to all installations subordinate to, or reporting directly to, HQ, IOC.

Page 12, paragraph 3-100, Designation of sensitive positions. Add the following:

*This supplement supersedes AMCCOM Suppl 1 to AR 380-67, 14 Jan 91.

All personnel actions for hire or fill will include position sensitivity codes.

Page 12, paragraph 3-102a. Add the following:

The IOC Commander further delegates this authority to the IOC Chief of Staff and to the Commander/Director/Chief of each subordinate installation with authority to further delegate to the head of the one staff element per installation responsible for implementation of AR 380-67.

Page 26, paragraph 7-101, Issuing Clearance. Add subparagraph i.

i. Recording of Security Clearances. Security Managers of subordinate installations may record and maintain pertinent clearance information. If they transcribe such records onto a local hardcopy format, they may use IOC Form 380-1, Security Clearance Record. They may locally reproduce IOC Form 380-1 on 8 x 5-inch card stock. If reproduction facilities are not available, request blank forms from AMSIO-DMP telephonically @ DSN 793-3492/COMM (309) 782-3492 or via e-mail, amsio-dmp@ria-emh2.army.mil.

Page 27, paragraph 8-100, General. Add the following:

Each IOC Security Manager will prepare an internal standing operating procedure (SOP) outlining actions to take following receipt of derogatory information regarding an employee. This SOP will help ensure standardized handling of each case and will include, but not be limited to, the method used to notify individuals of suspension of local access, supervisory notification and actions, and time limitations for specified actions.

Page 28, paragraph 8-101b(2). Add subparagraphs (a) and (b).

(a). Security Managers will completely staff final reports (DA Forms 5248-R, Report of Unfavorable Information or Suspension of Access) locally before submission. Typical staffing may include, as applicable, the personnel office, medical office, employee assistance office, or any other office appropriate to the particular case. They will obtain legal concurrence at those installations and activities where local legal counsel is available. Where local government legal counsel is not available, AMSIO-DMP will arrange for legal review of the complete file at HQ, IOC. Each packet will contain a Commander's recommendation letter to U.S. Army Central Clearance Facility (CCF).

(b). Final reports will have one of the following recommendations in block 11c of DA Form 5248-R:

<1>. Recommend restoration of access.

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<2>. Recommend revocation of access as outlined above and as discussed in the Commander's letter of recommendation.

Page 33, paragraph 11-101, Responsibilities. Add subparagraph i.

i. Security Managers will prepare internal procedures/SOPs regarding office procedures to follow in the issuance of clearances and overall program administration.